

Marion County Hospital District

The regular scheduled meeting of the Board of Directors of the Marion County Hospital District was held on **Thursday** the **10th** day of **July 2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

Board Members Present: Vice-Chair: Karen Kent; Board Secretary: Susan Anderson; Board Director: Vivian Foster; Board Director: Michelle Ready

Board Members Absent: Board Director: Jodie Harris and Board Treasurer: Paulette Cooper

Staff in Attendance: Office Manager: Alicia Belt.

1. The meeting was called to order at 6:05 p.m. by Vice-Chair Karen Kent and a quorum established.
2. Public Comments: There were no members of the public in attendance.
3. Motion by Vivian Foster to approve June 12, 2025 minutes. Second by Michelle Ready. All in favor. Motion carried.
4. Motion by Susan Anderson to approve payroll from June 15 – 30, 2025 and July 1 – 15, 2025 as presented. Second by Vivian Foster. All in favor. Motion carried.
5. Office Manager discussed transactions for Account 400 – Tax Revenue Income Account. Explained to board how they were captured when received from Marion County Tax Accessors office. Motion by Vivian Foster to make the “Tax Revenue Other” account inactive and no longer use. Second by Susan Anderson. All in favor. Motion carried.
6. Discussion was had regarding the Opioid Abatement Fund. No action taken at this time.
7. Motion by Michelle Ready to oppose the Marion Central Appraisal District’s Proposed Budget FY 2025/2026. Second by Vivian Foster. All in favor. Motion carried.
8. Reviewed laws regarding setting the annual budget.
9. Motion by Vivan Foster to approve edited Proposed Budget for FY 2025/2026. Second by Michelle Ready. All in favor. Motion carried.
10. Motion by Vivan Foster to set Public Hearing for Proposed Budget FY 2025/2026 for August 14, 2025 at 6:00 pm to be followed by Regular Monthly Board Meeting at 6:15 pm. The Public Hearing Notice will be published in the Jefferson Jimplecute on July 31, 2025 and posted at Courthouse on Monday, August 11, 2025. Second by Michelle Ready. All in favor. Motion carried.
11. Discussed email from Auditor regarding final audit. Motion by Vivian Foster to accept Final Audit dated September 30, 2024. Second by Susan Anderson. All in favor. Motion carried.

Marion County Hospital District

12. Motion by Vivan Foster to start process of hiring a part-time office staff with advertising to start in the Jefferson Jimplecute and on the webpage. Second by Michelle Ready. All in favor. Motion carried.

A. Posting will be for a part-time front office person, working 8 am – 12 pm, 2 to 3 days a week. Computer skills, customer service and dependable.

13. Consider Financial Reports. Board reviewed financial reports. There were no changes or corrections noted to reports. Motion by Susan Anderson to approve all reports and file for audit. Second by Vivian Foster. All in favor. Motion carried.

14. Office Manager informed the Board that the office credit card is expected to arrive by mail this week. She has been in regular contact with VeraBank, receiving weekly status updates. Additionally, she reported that both office panic buttons are fully operational and have been successfully tested and confirmed with the security service.

15. Committee Reports

A. Building and Maintenance Committee

1. Motion by Vivan Foster to purchase 6 gallon hot water heater for All Lanes Office. Second by Michelle Ready. All in favor. Motion carried.
2. Motion by Susan Anderson to authorize 1st Plumbers of Cass County to proceed in getting gas line fixed and approve the \$1,175 invoice to proceed. Second by Vivan Foster. All in favor. Motion carried.
3. Motion by Michelle Ready to pay the revised invoice from D&J Campbell plumbing for \$185.00. Second by Vivan Foster. All in favor. Motion carried.

B. Indigent Healthcare Representative

1. The updated Policy and Procedure document was publicized in the Jefferson Jimplecute on June 27, 2025, on the MCHD Website and in board binders.

16. CLOSED EXECUTIVE SESSION. The board entered into closed session at 8:04 pm

- A. Deliberations concerning personnel matters. (Pursuant to Government Code 551.074).
- B. Deliberations involving Medical or Psychiatric Records of Individuals, (pursuant to Government code 551.0785).

17. Reconvene in Open Session at 8:11 pm

- A. Motion by Michelle Ready to authorize Office Manager to attend the TIHCA 2025 Conference in Austin, Texas on October 22-24, 2025, covering conference fee, hotel, and per diem/mileage at IRS current reimbursement rate. Second by Susan Anderson. All in favor. Motion carried.
- B. Motion by Vivan Foster to accept Case 2425-16 for Indigent Care Program as

Marion County Hospital District

applicants qualify. Second by Michelle Ready. All in favor. Motion carried.

18. Recommendations for Next Month's Agenda.

- A. Auditor scheduled for next Fiscal Year
- B. Update on office credit card
- C. Update on part-time office staff
- D. Follow-up on all of maintenance issues
- E. Update on Web Technology amount for Fiscal Year 2025-2026
- F. Update on TIHCA Conference

19. Motion to adjourn by Michelle Ready. Second by Vivan Foster. All in favor. Motion carried.

Meeting Adjourned: 8:23 pm

Duration of Meeting: 2 Hours and 23 minutes

Susan Anderson Approved in Open Meeting on August 14, 2025.